

FEE STRUCTURE AND FEE CODE

The detail of fee for various courses is as follows:

Sr. No	Name of the Course	Semester-I/III/V (Amt. in Rs.)	Semester-II/IV/VI (Amt. in Rs.)	Fee Code
1.	B.A. (I & II Semester)	12090	3800	C0010
2.	B.A. (III & IV Semester)	10910	3800	C0010
3.	B.A. (V & VI Semester)	9035	3925	C0010
4.	B.Com (I & II Semester)	13140	4800	C0020
5.	B.Com (III & IV Semester)	12060	4800	C0020
6.	B.Com (V & VI Semester)	10135	4920	C0020
7.	B.LIS. (I & II Semester)	11030	8400	C0070
8.	B.Ed. (I & II Semester)	23401	12855	C0080
9.	B.Ed. (III & IV Semester)	21621	12855	C0080
10.	M.A. (I & II Semester)	13425	5595	C0040
11.	M.A. (III & IV Semester)	12175	5595	C0040
12.	M.Com (I & II Semester)	13425	5595	C0030
13.	M.Com (III & IV Semester)	12175	5595	C0030
14.	M.B.A. (I & II Sem.)	34007	22275	C0090
15.	M.B.A. (III & IV Sem.)	31457	22375	C0090
16.	Certificate Courses in Women Studies	10850	-	C0180
17.	Certificate Courses in Vivekananda Studies	7410	-	C0190
18.	Certificate Courses in Corporate Security, Safety & Fire Protection Management	6500	-	C0240
19.	Advanced Diploma in Computer Applications	22459	12555	C0110
20.	Advanced Diploma in Human Rights & Duties	13095	5265	C0120
21.	Advanced Diploma in Health, Family Welfare and Population Education	13095	5265	C0140
22.	Advanced Diploma in Library Automation & Networking	14360	4075	C0130
23.	Advanced Diploma in Mass Communication	12773	5210	C0100
24.	Advanced Diploma in Statistics	12635	4880	C0160
25.	Advanced Diploma in Disaster Management and Corporate Security	14360	4075	C0230
26.	Advanced Diploma in Guidance and Counseling	14360	4075	C0250

27.	Advanced Diploma in Social Work	14485	4325	C0260
28.	Advanced Diploma in Educational Management and Leadership	14485	4325	C0280
29.	Advanced Diploma in Photography	14485	4325	C0270

Note: The Students are required to pay the following fee as applicable to them along with above-mentioned fee:

- 1) Continuation Charges= Rs. 100/- (To be paid by only those candidates who are already registered with this University).
- 2) Registration Fee= Rs. 1000/- (To be paid by those candidates who are not already registered with Panjab University).
- 3) Eligibility Fees= Rs. 75/- (To be paid by those candidates who have passed the lower examination from the University/Board other than Panjab University).
- 4) Migration Fees= Rs. 1000/- (To be paid by those candidates who have passed lower examination from other University and Boards except CBSE, ICSE, PANJAB, HARYANA & HIMACHAL BOARD).
- 5) Special Fees = Rs. 275/- (To be paid only by those candidates who apply for admission from a place outside the jurisdiction of PU (i.e. Dist. Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur, and Chandigarh are in jurisdiction of Panjab University).
- 6) Rs. 300/- will be charged from each student as online admission fee except for SC/ST/PWD, for these candidate's fee is Rs. 150/-.
- 7) Admission form fee of Rs. 75/- to be charged only for the courses, if any, the admission to which is not online.

Practical Fee for those who opt for the following subjects in B.A.

- i) Psychology= Rs. 1240/-
- ii) Defence and Strategic Studies= Rs. 840/-
- iii) Geography= Rs. 420/-

Practical Fee for Advanced Diploma Courses.

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| AD in Social Work | Rs 1500/- |
| AD in Photography | Rs 1500/- |
| AD in Educational Management | Rs 1500/- |

Mode of Payment Only for Balance fee, if any:

In case there is any balance fee intimated by CDOE only, such fee is to be deposited as per following directions:

- Fee can be deposited in cash at State Bank of India, PU Extension Counter, Administrative Block, Panjab University, Sector 14, Chandigarh or at any Post Office all over the Country.
- Fee can also be deposited through online on website (<https://payonline.puchd.ac.in/>)

Important Note:

1. The students are advised to keep the photocopy of University Fee Receipt.
2. Fee once paid at the time of admission to any course shall not be refunded under any circumstances except refundable securities or where explicitly so provided.

However, fees can be adjusted within the University Teaching Departments, any other course offered by CDOE, where the students happen to get admission for that particular academic year.

Refund of Fee (specific provisions):

- (i) If a student is not enrolled because he /she has not paid full or part of his/her fee by the prescribed date, the amount paid by him/her, if any, shall not be refunded.

- (ii) If a student is not enrolled because he/she has not submitted the required certificates by last date fixed for the purpose or submits bogus or forged documents, his/her fee shall not be refunded.
- (iii) If a student drops out in the middle of the course i.e. 2nd Semester and thereafter, the fees paid by him/her, shall not be refunded.
- (iv) If a student is found ineligible the fee paid by him/her shall be refunded after a deduction of 25 percent of the fee paid by him/her.

Wherever refund is permissible, the application must reach within three months of the date of issue of the letter by CDOE in this behalf failing which the request will not be entertained.

FEE REFUND RULES

If a student chooses to withdraw from the programme of study in which he/she enrolled, following four-tire system for their fund of fees remitted by the student will be applicable:

<u>Sr.No</u>	<u>Percentage of Refund of Aggregate fees*</u>	<u>Point of time when notice of withdrawal of admission</u>
1.	100%	15 days before the formally-notified last date of admission
2.	80%	Not more than 15 days after the formally-notified last date of admission
3.	50%	More than 15 days but less than 30 days after formally-notified last day of admission
4.	00%	More than 30 days after formally notified last date of admission

*Inclusive of course fee and non-tuition fee but exclusive of caution mercy and security deposit

1. In case of (1) in the table above, PU will deduct an amount of 10% of the aggregate fees as processing charges from there fundable amount.
2. Refund forms will be available at the P.U. Website i.e. <http://forms.puchd.ac.in> **(the photocopy of bank passbook of the candidate only be attached)**