

Admission to 75 seats in Advance Diploma in Guidance and Counselling will be done on **merit based on marks obtained in the qualifying examination (i.e. Graduation)**. The reservation policy of Panjab University shall be followed.

The seats distribution between general and reserved categories will be as per Panjab University's Reservation Policy. The following is the distribution of seats:

Category	General	SC	ST	BC	Defence	Persons with Disability	Riot/Terrorist Victims	Freedom Fighter	Total
PU Policy	58.5%	15%	7.5%	5%	5%	5%	2%	2%	
Seats	44	11	6	4	4	4	2	2	77*

The additional **one seat shall be only for reserve category candidate. In case it remains unfilled, then it will not be converted into General Category. The interchangeability and transfer of seats shall be done in accordance with the Panjab University Policy.*

ADMISSION PROCEDURE

The candidates are required to follow the steps given below:

- Step 1: Click on Advance Diploma in Guidance and Counselling at usoladmissions.puexam.in
- Step 2: Fill the online Application Form carefully mentioning the category against which you seek admission.
- Step 3: Note down your login id and password.
- Step 4: Pay the Registration fee (Rs. 300/-and Rs. 150/- for SC/ST/Person with Disability)
- Step 5: Complete your form by uploading your latest passport size photograph and signature latest by August 31, 2022.
- Step 6: Download and Print the filled Application form.
- Step 7. Send printed copy of Application form along with required documents to The Chairperson, University School of Open Learning, Panjab University, Chandigarh-160014 through registered post latest by September 6, 2022.
- Step 8. Check the Provisional Merit list to be displayed on the website on September 15, 2022.
- Step 9. Check the Final Merit list to be displayed on the website on September 15, 2022.
- Step 10. Pay the fees for first semester before last date September 22, 2022. **Remember that your admission will be confirmed only after you deposit the course fee.**

1	Date of Online Registration	August 5th , 2022
2	Last date for filling up the form	August 31st , 2022
3	Last date for sending hardcopy of form (by Post/by hand)	September 6th ,2022
4	Display of Provisional Merit List	September 15th ,2022 (5.00 p.m.)
5	Last date for pointing out discrepancies if any , in the Provisional Merit by the candidates through e-mail at os2usoladmission@gmail.com	September 15th , 2022 (5.00 p.m.)
6	Display of Final Merit List	September 15th ,2022
7	Last date of deposit fee	September 22nd , 2022